

**Town of Lenox  
Planning Board  
January 10, 2017  
Landuse Meeting Room**

**Members present:** Vice Chair Pam Kueber, (PK); Tom Delasco, (TD); Kate McNulty-Vaughan, (KMV); Deborah Rimpler, (DR);

**Staff present:** Gwen Miller, Land Use Director/Town Planner, (GM); Peggy Ammendola, Land Use Clerk, (PA)

Also present was Jim Biancola, a resident, who has been instrumental in helping the Board prepare amendments to the Zoning Bylaw.

**Documents Available for This Meeting**

- Recommended Housekeeping Bylaw Additions, Modifications and Deletions
- Planning Board Questions
- Department of Public Works Questions

**Form A**-No Form As were presented.

**Zoning Bylaw Amendments, Subcommittee Updates**

- a. Housekeeping-Since the last review with Judi Barrett on proposed amendments of the Zoning Bylaw, an effort has been to move requirements out of definitions with the intention of making it easier for people to understand the requirements. The document Recommended Housekeeping Bylaw Additions, Modifications and Deletions was presented to the Board for their review and discussion. Green text was used to illustrate additions to the document and red text indicated Mr. Biancola's comments. Discussion ensued regarding changes. Due to the complexity, DR suggested that at this time focus should be limited to: moving the regulations out of definitions; parking and rezoning in Lenox Dale. JB proposed that the Board go through the items tonight and not spend the time critiquing whether they were good or bad, but put on hold. This would be homework for the next meeting. It was agreed to go through the substance of the changes for the next meeting, making basic notes. Then a member or sub-committee will be assigned to take on various sections. DR will capitalize definitions that are in the definition section of the bylaw and also capitalize the defined word within the text of the bylaw.
- b. Parking-The Board discussed the questions that were provided in the other document, Planning Board and Department of Public Works Questions. The sub-committee, DR and PK said that they will meet with Scott Jarvis, Assistant DPW Superintendent and then meet two more times before presenting a draft regarding the proposed changes to the parking bylaw.
- c. Lenox Dale- KMV and TD, the Board members making up the subcommittee to begin to outline a time line for completing the rezoning process, have not yet met.

**Approve Minutes:** December 13, 2016- KMV made a motion to approve the minutes and PK seconded the motion. The Board voted to approve 4-0-1 with KS abstaining as he was not at this meeting.

**Open Session:**

BRPC will be hosting a Recreational Marijuana Workshop on January 26, 2017.

The Board of Selectmen has on their agenda for January 11, 2017, the Western MA Director of the MA Office of Business Development regarding the Lenox TIF/STA Policy.

**Action Points:**

- a. Lenox Dale Walking Tour-It was noted that there had been by residents who participated in the Tour which had nothing to do with zoning. It was felt that the Board should take action to follow through on those comments by writing a letter to pass on to the Selectmen.
- b. Town Counsel will be consulted regarding the capitalization of the zoning bylaw definitions when the definition is used within the various sections of the bylaw and if this is something that needs to go before the Annual Town Meeting for approval.
- c. An appointment to discuss parking will be set up for DR and PK to meet with Assistant DPW Superintendent Scott Jarvis.

Respectfully submitted,  
Peggy Ammendola

DRAFT